

FINANCE

INVITATION TO BID

TOWN OF NORTH HAVEN

Sealed bids to supply a Sound System and Operator for Summer Concerts, Project No. 16-18, will be received at the Finance Office, Memorial Town Hall, 18 Church Street, North Haven, Connecticut, until 10:00 AM on Wednesday, December 9, 2015, at which time and place they will be opened and publicly read. Specifications may be obtained from the Finance Office. After bids are received the Director of Finance may analyze whether vendors have submitted comparable bids and meet the requirements called for. In reviewing the bids, the Director of Finance may consider the past performance, financial responsibility, and sales and service experience of the vendors. The Director of Finance reserves the right to reject any or all bids, to waive any defects in same, or to choose to make purchases other than strictly in accordance with price considerations, and/or to choose other than the lowest bidder, if it be deemed in the best interest of the Town of North Haven. **Bidders are advised hereby of the existence of an Ordinance concerning Bid Preference for Town-Based Businesses.**

Edward J. Swinkoski, CPA
Director of Finance

SPECIFICATION

The Town of North Haven Department of Community Services and Recreation presents a summer concert series on the North Haven Town Green. Below are details which outline the needs for sound at each concert.

Concert dates: Tuesdays, June 14, 21, 28, July 5, 12, 19, 26, August 2, 9, 16, 23, and 30 – Total of 12

Location: North Haven Town Green (rain location is North Haven High School)

Concerts begin at 7:00 p.m. and conclude approximately 9:00 p.m.

Sound system must be setup for sound check no later than 5:00 p.m. (if concert moves indoors, breakdown at NHHS by 11:00 p.m.)

One (1) 32 channel mixing console.

One (1) front house rack with 1/3 octave equalizers, limiters and effects.

Full complement of high quality mikes and direct boxes.

Four (4) mix monitor system with eight (8) bi-amped wedges.

All horn loaded front speaker system, consisting of eight (8) 2-inch drivers on long throw horns, eight (8) 15-inch midrange drivers in long throw cabinets, and eight (8) 18-inch low frequency drivers in horn loaded cabinets.

Sufficient amplifiers to power above speakers.

Speakers must be supported at least seven (7) feet above the ground.

Sound is required to cover an area extending back at least 4-6 acres.

Two (2) operators must be provided with the system.

It is incumbent for interested parties to familiarize themselves with site layout and details prior to the submission of a written quote.

The Town has the right to refuse a bid for cause.

At least 3 references are required.

If you have any questions, please feel free to call Eileen Pettit at 239-5321, ext. 530. Sealed bids should be mailed to: Town of North Haven

Finance Office
18 Church Street
North Haven, CT 06473

Notice to Bidders

The successful bidder will be required to submit a Certificate of Insurance within 5days of receipt of award.

The Town of North Haven reserves the right to extend the bid award for three (3) additional one year terms if the winning vendor holds the same pricing schedule.

All bids are to be held firm until awarded.

Bids must be on this form.

Envelope(s) must be plainly marked BID, with the purpose and time of opening.

BID

BID PRICE: \$_____ per concert x 12 = TOTAL BID PRICE: \$_____

SUBMITTED BY:

DATE:_____

Name of Firm

Telephone #

FAX #

Street Address

Printed Name

Title

City, State, Zip

Authorized Signature